



INDIAN SOCIETY FOR TRAINING & DEVELOPMENT KOLKATA CHAPTER

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Ref. No.

Date :

28th May 2022

NOTICE

Notice is hereby given that the Annual General Meeting of ISTD Kolkata Chapter will be held in ISTD Kolkata Chapter Office ("Southend Conclave" Room No- 205, 2nd Floor, 1582, Rajdanga Main Road, Kasba, Kolkata – 700 107) on 18th June, 2022 (Saturday) at 6.30 p.m. onwards.

The following matters shall be dealt with at the Annual General Meeting:

1. Confirmation of the Minutes of the previous General Meeting.
2. Consideration of the Annual Report for the year completed April 2021 – March 2022
3. Consideration and approval of audited accounts for the year completed April 2021 – March 2022
4. Announcement of the Election Results – 2022 – 2024.
5. Appointment of an Auditor (s) and
6. Any other business allowed by the Chairman of the Meeting.

All the valid members are earnestly requested to kindly attend the same.

Poulami Sanyal

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Honorary Secretary

- Encl: 1. Audited Accounts for the F/Y 2021-2022
2. Secretary's report for the year 2021-2022.