



# INDIAN SOCIETY FOR TRAINING & DEVELOPMENT KOLKATA CHAPTER

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Ref. No. ....

Date : 03.06.2022

No Registration Charge

Dear Member / Selected Non-Member,

Sub : Professional Meeting

We are pleased to invite you in the Evening Lecture Meeting which is scheduled to be held on Saturday 11<sup>th</sup> June 2022. The details of the speaker, topic for discussion are given below. We would earnestly request you to kindly attend the same and make it a grand success.

Topic : "How to make your Presentation Skill more effective"

Speaker : Mr. Anindya Acharya  
Joint Director (Admin & Estt.)  
National Jute Board, Ministry of Textiles, GOI

Date : Saturday, 11<sup>th</sup> June 2022

Time : 6.00 p.m. to 7.30 p.m.

Venue : ISTD Kolkata Chapter Office,  
"Southend Conclave" Room No. - 205, 2<sup>nd</sup> Floor  
1582, Rajdanga Main Road, Kasba, Kolkata - 700 107.

You may circulate this mail to those who are interested in the above mentioned evening lecture meeting. Your suggestions are valuable, so we request you to attend the session, get associated with ISTD and put your suggestions for future events.

We look forward to welcome you and your friends / colleagues in the Evening Lecture Meeting.

Thanks and regards,

Yours truly,

*Sanjukta Malakar*

Dr. Sanjukta Malakar  
Chairperson  
ISTD - Kolkata Chapter